

**AUTHORITY TO BILL, DEDUCT AND COLLECT
THROUGH THE DEPED AUTOMATIC PAYROLL DEDUCTION SYSTEM (APDS)**

I hereby authorize Philippine Public School Teachers Association (PPSTA) to deduct from my salary through the DepEd APDS the sum of PESOS: _____ (P _____) for _____ consecutive months beginning _____ and ending _____ in consideration of the loan in the principal amount of PESOS: _____ (P _____) plus interest, which was granted to me on _____.

The authorization is VALID AND BINDING within the aforementioned loan period or upon written notice to DepEd of its discontinuance by the PPSTA or, in case of non-action by the latter, within thirty (30) days, upon my presentation of the original official receipt and statement of account showing full payment.

Signature over Printed Name of Borrower

Date: _____

PROMISSORY NOTE

For value received, the undersigned promises to pay through APDS to the order of the Philippine Public School Teachers Association at its office located in _____, Philippines, the sum of PESOS: _____ (P _____) with interest of _____ percent (____%) per annum, TO BE PAID IN EQUAL MONTHLY INSTALLMENTS IN THE AMOUNT OF P _____ FOR _____ MONTHS, BEGINNING _____ AND ENDING _____.

Default in the payment for six (6) consecutive instalments shall render the entire unpaid balance due and demandable.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____ at _____.

Signature over Printed Name of Borrower

ID No. _____

Employee No. _____ Division No. _____ Station No. _____

Date Issued: _____

School or Station Address: _____

Place Issued: _____

Telephone Number: _____

Home Address: _____

Subscribed and sworn before me, A Notary Public in and for the above jurisdiction, this _____ day of _____ by the affiant identified as such person after presenting the following:

NAME	ID NO.	DATE AND PLACE ISSUED
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Doc. No. _____

NOTARY PUBLIC

Page No. _____

Book No. _____

Series of _____