



## **PPSTA** Philippine Public School Teachers Association

245 Banaue St., Quezon City, Philippines • Telefax: (02) 988-1444 • website: ppsta.net  
Cell No.: 09185448046; 09055355858 email: support@ppsta.com  
Visit our Facebook Page: <http://www.facebook.com/pages/Philippine-Public-School-Teachers-Association/202301193115011#>

*"Bayani ka, gurong Pilipino. Ang PPSTA, kumakalinga sa iyo!"*

### **INVITATION TO BID**

### **FOR THE PROPERTY FIRE AND LIGHTNING INSURANCE**

### **FOR PPSTA BUILDINGS**

#### **A. PROJECT INFORMATION**

The Philippine Public School Teachers Association, Inc. (PPSTA) invites qualified insurance companies/brokers to submit bid for the Property Fire and Lightning Insurance of all PPSTA Buildings.

#### **B. TERMS OF REFERENCE**

**I. OBJECTIVE.** To select the most responsive bidder for the Property Fire and Lightning Insurance of all PPSTA Buildings, under the supervision of the Bids and Award Committee (BAC) and the management of the Administration Department.

#### **II. DESCRIPTION**

##### **PPSTA Building 1 – BUILDING ONLY**

#245 Banawe St. corner Quezon Avenue, Barangay Lourdes, Quezon City  
- Area: 1,176 sq.m.; 3 floors; constructed sometime in 1950 and renovated in 1996;  
rented out to tenants

##### **PPSTA Building 2 – BUILDING and CONTENTS**

#245 Banawe St., Barangay Lourdes, Quezon City  
- Area: 1,518 sq.m.; 3 floors; constructed sometime in 1960; Headquarters/Main Office of PPSTA

##### **PPSTA Building 3 BUILDING ONLY**

#245 Banawe St., Barangay Lourdes, Quezon City  
- Area: 4298 sq.m.; 8 floors + roof deck and basement; constructed sometime in 1970;  
G/F rented out to tenants PS Bank & dental clinic; 2/F - PPSTA Records Department; 3/F improvised stockroom; 4/F - 8/F unoccupied

##### **PPSTA Building 4 – BUILDING and CONTENTS**

#245 Banawe St., Barangay Lourdes, Quezon City  
- Area: 1,020 sq.m.; 3 floors + mezzanine and roof deck; constructed sometime in 1996;  
used as a dormitory with part of G/F rented out to UCPB

##### **PPSTA Building 5 – BUILDING ONLY**

#245 Banawe St., Barangay Lourdes, Quezon City  
- Area: 9.024 sq.m.; 8 floors + roof deck & basement; constructed sometime in 1974;

rented out to NLRC

**PPSTA Building 5 Annex – BUILDING ONLY**

Florentino St., Barangay Lourdes, Quezon City

- Area: 447 sq.m.; 1 floor; constructed sometime in 1980; rented out to St. Therese Learning Center

**III. TERM.** June 1, 2018 to June 1, 2019

**C. BID SCHEDULE**

Submission of Bids: 30 April 2018; 5:00 pm

Opening of Bids : 04 May 2018

Venue : PPSTA Boardroom, PPSTA Building No. 2  
245 Banawe St., Quezon City

**D. BID SUBMISSION**

Bids should be submitted on or before 12:00 pm, 30 April 2018 in computer printed form stating the price proposal, originally signed by the President/General Manager/Proprietor of the contractor/bidder and submitted inside a sealed long brown envelope properly marked, as follows:

THE SECRETARIAT – BIDS AND AWARDS COMMITTEE

c/o Legal Department, 2<sup>nd</sup> Floor PPSTA Building 2

245 Banawe St., Quezon City

PROJECT: Property Fire and Lightning Insurance

OWNER : Philippine Public School Teachers Association

SUBJECT: Bid Proposal

DATE : April 30, 2018

PPSTA reserves the right to choose the winning bid based on specifications, bid price, and terms and conditions. PPSTA shall not be bound to any of the bidders until the signing of the enabling contract by the parties.

Please coordinate with Ms. Maria Lourdes Criselda O. Macrohon, Head Administration at Tel. No. 988-1404 for ocular inspection of the place and other details of the project.

Thank you for your participation in this project.

Very truly yours,



**ATTY. RANDY F. PABLO**  
Chairman, Bids and Awards Committee